

February 5, 2018

Mr. Randall J. Meyer
Ohio Inspector General
Office of the Inspector General
James A. Rhodes State Office Tower
30 East Broad Street, Suite 2940
Columbus, OH 43215-3414

Dear Inspector General Meyer:

This letter is in response to the recommendations made by your office to the Ohio Department of Administrative Services (ODAS) in File ID Number: 2017-CA00014A. ODAS strongly believes in the need to carry out its mission with integrity and in compliance with the ethics law. The following action items detail how your office's recommendations are being implemented.

Recommendation #1:

Review the conduct of ODAS employees to determine if administrative action is warranted.

Action:

The Department of Administrative Services reviewed the actions of CIO Davis outlined in your report and believes he exercised poor judgment in this matter by failing to take every effort to avoid even the appearance of impropriety. Further, he failed to model good decision-making for the employees at DAS. As a result of this review, CIO Davis has been reprimanded and a letter to that effect has been placed in his personnel file.

Recommendation #2:

Consider providing ODAS employees with additional ethics training.

Action:

Since the issuance of your report, CIO Davis completed individual ethics counseling. Further, the Department of Administrative Services is working with the Ohio Ethics Commission and by the end of the fiscal year will provide additional ethics training to our staff with particular attention to conferences and vendor relations you identified in your report.

We appreciate the opportunity to detail the actions that ODAS has undertaken in response to your recommendations. Should you have any questions regarding our response, or need any additional information, please do not hesitate to contact me.

Respectfully,

A handwritten signature in black ink, appearing to read "Robert Blair". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Robert Blair, Director